



GAN EDEN

The American-Israeli Preschool in Manhattan
131 West 86th Street
New York, NY 10024

GENERAL INFORMATION

What Your Child Should Bring to School

- Personal and labeled cup/ drinking bottle
- Child-friendly clothing. Example: elastic waist bands. Try to avoid belts and overalls; unless your child has demonstrated an independent ability to use these at home. Please encourage your child to dress him/herself.
- Change of clothes, including socks and underwear, all labeled, and in a plastic bag.
- Parents are expected to provide diapers and wipes for children who use them.
- Gan Eden T shirts, may be purchased for 10\$ at the office. The T shirts should be worn for every school trip.
- Please take home your child's Sippi cups and pacifiers every Friday for washing.

Snacks and Lunch

- Please do not send food.
- Children will receive a substantial mid-morning kosher snack.
- Kosher lunches and afternoon snacks will be provided.(See price list)
- All provided snacks will be Kosher, nutritious, balanced and low in sugar, and peanuts free.

Napping and Resting

- All children who stay after 12:30 will have a nap/ rest time. Napping is not mandatory.
- Every child will be given the opportunity to nap if they wish to (unless a parent does not wish their child to nap). Also, a child may be invited to rest by a teacher based on the child's energy level or activity.
- Nap supplies: Children who stay after 12:30 should bring fitted sheet (crib mattress size) and a blanket, all labeled. Please take home bed sheets every Friday for washing.

Health and Wellness

- Please keep sick children at home. Children with fever should not be brought to school. Help us to keep the classroom a healthy place. Please bring a note from the doctor when your child returns to school.
- Please be prepared in case your child becomes ill during school hours and needs to be picked up.
- If your child will be missing school, please call the office before 9:00 a.m. or email the school at info@ganedenschool.com
- Gan Eden policy is not to provide medicine to children during the school day.
- Please sanitize your hands upon entering the school (A Purell dispenser is located next to the entrance door)

Security

- Gan Eden provides indoor and outdoor security for the children.
- The entrance to Gan Eden has an automatic door which should be always shut. To enter, you are required to buzz. When you enter and leave Gan Eden, please ensure that the door is closed behind you.
- As a fire department precaution, your strollers should be left upstairs in the stroller room on the first floor and not brought into the Gan.
- Gan Eden corridors cannot be crowded, please do not gather in the hallways, so as to allow a free passageway.

Pick-up/Drop-off and General school rules

- Please bring your child no later than 8:45 am and pick him up no later than the end of his/her program
After school pickup times are: 12:30, 2:45 and 6.00pm. Friday picking up time at 1:00 pm. Please be punctual on picking up your child. Please refrain from distracting the teachers from their duties during drop-off and pick up. Engaging in long conversation with teachers while they are watching the children may distract their attention from their duties.
- The teachers of the Gan Eden School are first and foremost obligated to the Gan Eden Children, they are not allowed to baby sit Gan Eden Students outside the School hours. Please refrain from putting them in an awkward position.